



APPLICATION FORM ACADEMIC YEAR 2018/19

SUBMIT THE FOLLOWING MATERIALS TO THE FUA ADMISSIONS OFFICE FOR APPLICATION PROCESSING:

Program Application (signed and completed) Official transcript, CV, or statement of prior experience
(if applying for intermediate or advanced levels only), and any additional documentation as specified in STEP TWO for program selection.

Please complete all the application steps including housing
(if applicable) and return to admissions@fua.it

APPLICATION DEADLINES:

FALL

August Intersession: June 15
Fall Semester: June 15
Session I: June 15
Session II: July 15
Session III: August 15
Session IV: September 15

SPRING

January Intersession: November 15
Spring Semester: November 15
Session I: November 15
Session II: December 15
Session III: January 15
Session IV: February 15

SUMMER

Summer Semester, I, V, A, C: April 8
Summer II, VI, D: April 30
Summer III, VII, B, E: May 20
Summer IV, VIII, F: June 10

STEP 1 GENERAL INFO

Please provide the following personal information:

Last Name: First Name:

Gender: Male Female Date of Birth (mm/dd/yy): City/State/Country of Birth:

Local Address:

City: State: Zip Code: Country:

Email: Phone: Cell:

Permanent Address:

City: State: Zip Code: Country:

Citizenship: Passport #: Date Issued:

Current Home College/University:

Current year of study: Major: GPA (min. required 2.75, if applicable):

EMERGENCY CONTACT: Name email: ph:

HOW DID YOU LEARN ABOUT FUA?

- Campus visit by FUA representative
- Professor
- Magazine/newspaper
- Web/internet resource (Please indicate which resource/s below)
- Study abroad fair
- Study abroad officer/director
- Family/friend

WHY DID YOU CHOOSE FUA? (check all that apply)

- Course offering
- Reputation
- Location
- Cost
- Other

WHICH OF THE FOLLOWING STUDENT SERVICES/ACTIVITIES OFFERED BY THE INSTITUTION ARE YOU MOST INTERESTED IN JOINING?

- Connecting Cultures: Chat Pal, Community Outreach, Italian Family Club, City Walks
- Sports: Fitness Run, Soccer
- The Gym classes: Yoga, Hip Hop, Abs and legs
- Explorations: EFT Educational Field Trips
- Blending, the Student Newsletter/Magazine: Writing, Copy Editing, Photography, Graphic Design/Layout
- Mind and Body: Fitness and Wellness workshops, walks and training
- Musing Club: Music and Performing Arts in Florence

The Student Life and Development office was created to offer all students a safe, educational, and entertaining environment in which they can discover the city of Florence, Italian culture, and the language. Our students will develop new lifelong relationships while becoming acquainted with the local community. The mission of the Student Life and Development is to offer a unique, culturally relevant and personally enriching program of activities that will enhance student's overall study abroad experience.

STEP 2 PROGRAM SELECTION

Please select the type of program you wish to enroll in from the options on the following pages (2-7) and complete the relevant information:

STEP 2 STUDY ABROAD PROGRAM

Please note: Once you arrive on site, you will not be allowed to change programs. Tuition costs vary according to program selection (see pricing information on page 8).

For ALL students: Applicants will receive credits for the courses taken at FUA via our School of Record, University of South Florida. Please complete the USF Conduct Waiver located on the last page of this application.

For US students: Make sure you receive approval for your course selection and credit transfer from home institution and that you do not exceed the total number of credits allowed. Students already receiving Financial Aid, who need certification for studies abroad, should send the necessary documentation along with the completed Admissions Application Form.

Students applying for classes with prerequisites should submit an official transcript and CV

SESSION SELECTION: (For dates see the Academic Calendar on pages 13-14)

SEMESTER:

Fall Semester Spring Semester Summer (12 weeks, please indicate below the combination of short summer sessions to fulfill a 12-week summer semester)

SHORT/QUARTER:

(Any three consecutive 3-week sessions may be combined into a quarter session)

Fall Spring Aug./Jan. Intersession Session I Session II Session III Session IV

Summer

1-week	<input type="checkbox"/> Session C	<input type="checkbox"/> Session D	<input type="checkbox"/> Session E	<input type="checkbox"/> Session F
3-week	<input type="checkbox"/> Session I	<input type="checkbox"/> Session II	<input type="checkbox"/> Session III	<input type="checkbox"/> Session IV
4-week	<input type="checkbox"/> Session V	<input type="checkbox"/> Session VI	<input type="checkbox"/> Session VII	<input type="checkbox"/> Session VIII
6-week	<input type="checkbox"/> A	<input type="checkbox"/> B		

SPECIAL SHORT PROGRAM

TUTTOSCANA - STUDY AWAY PROGRAM FLORENCE-NYC

Travel to the US for the NYC course held in Fall Intersession Week III: Please consult the US Department of State website to find out whether or not your country is a part of the waiver program, otherwise you must request a visa to enter the US.

<input type="checkbox"/> Area 1: Event Planning & Communications	<input type="checkbox"/> 3 Credits (NYC ONLY)	<input type="checkbox"/> 6 credits	<input type="checkbox"/> 9 credits
<input type="checkbox"/> Area 2: Visual Arts, Digital Media and Art History	<input type="checkbox"/> 3 Credits (NYC ONLY)	<input type="checkbox"/> 6 credits	<input type="checkbox"/> 9 credits
<input type="checkbox"/> Area 3: Food Management and Production for Special Events	<input type="checkbox"/> 3 Credits (NYC ONLY)	<input type="checkbox"/> 6 credits	<input type="checkbox"/> 9 credits

If selecting Area 3 select your chef's jacket size:

S M L XL XXL

Courses held in Florence can be found in the academic schedule online for Fall Session II.

The 1-Week courses held in NYC can be found in the academic schedule online for Fall Intersession week III.

Please select course choices on page 3.

FOR ALL SESSIONS:

Students are responsible for requesting courses for which their home institution will grant them credits. Students wishing to earn more credits than the maximum indicated per session must request approval from their home institution.

Please check course schedules for all courses: www.fua.it in the Academics area of our website.

Alternative course options are mandatory: **Applications will not be accepted if mandatory alternates are missing.**

It is possible to select an internship course according to the catalog offer.

Please note: it is not allowed to drop the internship course after final registration.

SEMESTER STUDENTS

Please select your course choices (minimum 12 credits - maximum 18 credits).

QUARTER STUDENTS

Please select your course choices (minimum 9 semester - maximum 15 semester).

SHORT PROGRAM STUDENTS

Minimum and maximum credit load vary depending on duration of short sessions. Approval required to earn more credits than those indicated per session: 1-week: 3 credits / 3-week: up to 6 semester credits / 4-week: up to 9 semester / 6-week: up to 12 semester credits.

Please indicate your course choices in the table below. Please consult the online schedule for your session of interest which can be viewed on the FUA website: <http://fua.it/academics/academic-schedule.html>

	Code	Credits	Section	Course title	Days	Time
1st class						
alternate						
2nd class						
alternate						
3rd class						
alternate						
4th class						
alternate						
5th class						
alternate						
6th class						
alternate						

- **Note:** Students are entitled to ONLY one course change (ADD/DROP) to their schedule once they have arrived in Florence. This may ONLY be done during the designated Add/Drop period. Students will be informed during Orientation or they can contact the Registrar's Office for further information.
- The school reserves the right to cancel a class should it not reach the minimum number required. Alternate classes will be used or asked to the students.

NON-CREDIT COURSES

Non-credit courses are offered in five subject areas: Italian Regional Cuisine, Tuscan Cuisine, Italian Wine Culture, Italian Baking and Pasty, and Gastronomic Walking Tours. Each course lasts for three weeks with one lesson per week. Please see the schedule under the relevant session of interest: <http://fua.it/academics/academic-schedule.html>

Extra Non-Credit Course (at additional cost)				Session	
1st class (3weeks)		NC		<input type="checkbox"/> I	<input type="checkbox"/> II
alternate		NC		<input type="checkbox"/> III	<input type="checkbox"/> IV
2nd class		NC		<input type="checkbox"/> I	<input type="checkbox"/> II
alternate		NC		<input type="checkbox"/> III	<input type="checkbox"/> IV
3rd class		NC		<input type="checkbox"/> I	<input type="checkbox"/> II
alternate		NC		<input type="checkbox"/> III	<input type="checkbox"/> IV
4th class		NC		<input type="checkbox"/> I	<input type="checkbox"/> II
alternate		NC		<input type="checkbox"/> III	<input type="checkbox"/> IV

STEP 2 CAREER PROGRAM CERTIFICATE

Please note: Once you arrive on site, you will not be allowed to change programs. Tuition costs vary according to program selection (see pricing information on page 8).

For ALL students: Applicants will receive credits for the courses taken at **FUA** via our School of Record, University of South Florida. Please complete the USF Conduct Waiver located on the last page of this application.

For US students: Make sure you receive approval for your course selection and credit transfer from home institution and that you do not exceed the total number of credits allowed. Financial aid is available for career programs through USF and the US Department of Veterans Affairs.

Program Structure: Career Programs at **FUA** will be offered during our Short/Quarter Sessions (please see page 15 for Academic Dates), Core courses will be offered in Sessions I, II, and III. Students will complete each level in an 11-week period. Career certificates are awarded upon completion of the desired program (a minimum of 2 levels must be completed). A two-level program has a core credit load of 36 credits. Programs may be attended for only one (1) level for students wishing to solely do a Study Abroad experience, at the end of which is issued a transcript for course work completed, but not a certificate.

*Diplomas of professional qualification maybe issued from the Region of Tuscany for these one-year/2 level programs. Please contact the Admissions Office for more details.

Program Options: Students will be able to take an optional Italian language course prior to the start of their desired Career Program during the August or January Intersessions (please see Academic Calendar on page 15 for dates). Internships are optional and can also be taken during the August and January Intersessions. During each level Short Seminars (15 hours) will be offered during the one (1) week intersessions between the sessions. Students may decide to enroll in these seminars on specialized topics related to their chosen field. If a student wishes to receive credits and a USF School of Record Transcript for seminars or Italian language courses completed they must specify as much at time of enrollment (please note additional costs may apply). Please note Food Safety and Sanitation seminar is mandatory for the following programs: Hospitality Management, Culinary Arts, Baking and Pastry, Wine Studies and Enology,

SAMPLE VIEW OF A CAREER PROGRAM LEVEL								
INTERSESSION Aug./Jan.	Intersession Week I	SESSION I	Intersession Week II	SESSION II	Intersession Week III	SESSION III	Intersession Week IV	SESSION IV
Optional Italian Language or internship/ ELSP for non-beginning level students.	Optional EL projects	Core Course 1 Core Course 2	Experiential Learning Projects	Core Course 3 Core Course 4	EL projects Optional seminars	Core Course 5	EL projects	Optional Italian Language or internship/ ELSP for non-beginning level students.

OPTIONAL INTERNSHIP/EXPERIENTIAL LEARNING SPECIAL PROJECTS (ELSP)

N. Weeks

The following can be added upon completion of a career level:

Non-credit Internships (minimum 3 weeks) / For-credit Internships or ELSP (minimum 6 weeks)

FUA reserve the right to vary the sessions in which career program courses are offered and to modify course titles and course content.

SESSION AND PROGRAM SELECTION:

PLEASE SELECT YOUR PROGRAM LEVEL(S) AND SESSION START

- Students applying for entrance to intermediate or higher levels of any program must provide the following items:
 - Detailed curriculum vitae specifying any professional experience in the field of desired Career Program (a minimum of 6 months experience is necessary)
 - Submit a portfolio (for DIVA, FAST and IDEAS programs only)
 - Pass an entry examination upon arrival in Florence
 - Send us an official undergraduate transcript reflecting courses in the field of the desired program along with the grades you received in those courses.

■ APICIUS INTERNATIONAL SCHOOL OF HOSPITALITY

18 credits per level + 1-credit Food Safety and Sanitation seminar

Culinary Arts*

Level 1 Level 2 Level 3 Level 4 Fall Spring Summer I + II + III

Baking and Pastry*

Level 1 Level 2 Fall (Level 1 only) Spring Summer I + II + III (Level II only)

Wine Studies and Enology

Level 1 Level 2 Fall (Level 1 only) Spring (Level II only)

Hospitality Management*

Level 1 Level 2 Level 3 Level 4 Fall (Levels I, III) Spring (Levels II, IV)

Master Level Programs

International Master in Baking & Pastry

(1-Semester program September-December, includes required internship - 18 credits total + 1-credit Food Safety and Sanitation seminar)

Master in Italian Cuisine

(1-Year program September-May, includes required internship - 42 credits total + 1-credit Food Safety and Sanitation seminar)

Please select your jacket size (only for Culinary and Baking & Pastry)

S M L XL XXL

■ DIVA
DIGITAL IMAGING AND VISUAL ARTS

18 credits per level

Visual Design Communication*

Level 1 Level 2 Level 3 Level 4 Fall (Levels I, III) Spring (Levels II, IV)

Photography*

Level 1 Level 2 Level 3 Level 4 Fall (Levels I, III) Spring (Levels II, IV)

■ IDEAS
INTERIOR DESIGN, ENVIRONMENTAL ARCHITECTURE AND SUSTAINABILITY

18 credits per level

Eco-Sustainable Design

Level 1 Level 2 Level 3 Level 4 Fall (Levels I, III) Spring (Levels II, IV)

Luxury Design

Level 1 Level 2 Level 3 Level 4 Fall (Levels I, III) Spring (Levels II, IV)

■ FAST
FASHION AND ACCESSORY STUDY AND TECHNOLOGY

18 credits per level

Accessory Design and Technology

Level 1 Level 2 Level 3 Level 4 Fall (Levels I, III) Spring (Levels II, IV)

Fashion Design and Technology*

Level 1 Level 2 Level 3 Level 4 Fall (Levels I, III) Spring (Levels II, IV)

■ JSCHOOL
SCHOOL OF JOURNALISM, COMMUNICATION AND PUBLISHING PUBLISHING

18 credits per level

Publishing

Level 1 Level 2 Fall (Level I only) Spring (Level II only)

Additional Program Options

Selection: For students wishing to enroll in an **Italian language course, seminars, or an internship**, please indicate selections in the table below. For Italian language courses, the desired level must be indicated. For seminars* please include the title and dates (available online at www.fua.it). For internships please indicate the field, duration and in which session you wish to take the internship.

Costs: Program options require an additional cost. A single seminar is offered for 1 credit. Italian language courses and internships are offered for credit or on a non-credit basis. Internships are only open to students who have completed one career program level; in order to receive credit for an internship a 6-week/3-credit period must be completed while a non-credit internship requires a 3-week minimum.

For information regarding fees please see page 8.

*The Food Safety and Sanitation Seminar is mandatory for all Baking & Pastry, Culinary Arts, Hospitality Management, and Wine Studies and Enology students who have not obtained an equivalent certification prior to the program.

Please select below any optional program components you wish to add:

Italian language course Seminars Internship for weeks and start date/session

Please further specify your choices below. Seminar choices are available on the **FUA** website, Academics area.

Italian language level

Beginning Non Beginner

Internship, Italian Language, or Seminar	Session	Code, if applicable	Days	Time

STEP 2 FOUR-YEAR PROGRAMS

Please note: Once you arrive on site, you will not be allowed to change programs. Tuition costs vary according to program selection (see pricing information on page 8).

For ALL students: Applicants will receive credits for the courses taken at **FUA** via our School of Record, University of South Florida. Please complete the USF Conduct Waiver located on the last page of this application.

PROGRAM SELECTION

The 4-Year Study Curricula at **FUA** offer three 4-year programs that consist of 120 credits hours including a major field and the distribution requirements:

Communication & Interactive Digital Multimedia: Concentrations in Publishing, Digital Media, and Visual Communication
Hospitality Management: Concentrations in International Hotel and Tourism Management, Culinary Arts & Food Service Management
Cultural Studies: Concentrations in Art History, Fine Arts

Please select program and concentration:

4-Year Program

Concentration

Admissions requirements

FUA reviews applications from all over the world. We believe that the blending of cultures creates a more diverse and rich student body that adds to each student's educational experience. Each application we receive is individually reviewed before a decision is made.

- Application Form and Fee: students must submit a completed and signed application form along with the application fee.
- Official Transcripts: we require a copy of official transcripts for all high school and college level studies. We require official records, transcripts, for all programs of study whether or not the program was completed. All official records must be submitted directly from the institution unless the institution does not offer this service.
- GPA Requirements: For US and Canadian students wishing to complete their 4-year program with **FUA**, they must meet a minimum required cumulative GPA of 2.75.
- Language Requirements: Applicants for undergraduate study at **FUA** whose native language is not English must demonstrate English Proficiency by submitting an official TOEFL / IELTS record or proof of previous work or study in an English speaking environment.
- Letters of Recommendation: Must be addressed to **FUA** Admissions Office, in a sealed envelope. The contents of the letter should address the student's academic ability, potential and what he/she will gain from studying at **FUA**.
- Personal Statements: This letter should help us learn about you, the applicant, and your qualities beyond your test scores, grades and work history.
- Resume/Curriculum Vitae: We require all applicants to send a Resume/Curriculum Vitae along with their application. This document should reflect the applicant's work and research history.

Students seeking to transfer from a higher education institution should submit their official transcripts of all courses taken together with their application. Some courses may be transfer eligible and applied towards the 4-Year curriculum.

Please note: **FUA** requires an overall minimum grade point average of 2.00, with no more than one grade lower than C- in core courses.

For detailed information regarding a specific 4-year program, please refer to the curricula on www.fua.it

STEP 2 NON-CREDIT INTERNSHIP/EXPERIENTIAL LEARNING PROGRAM

Please note: Please note: Once you arrive on site, you will not be allowed to change programs. Tuition costs vary according to program selection. (See pricing information on page 8)

PROGRAM LENGTH

Program start:

please specify a Fall, Spring or Summer short session from:

- Fall Spring Aug./Jan. Intersession Session I Session II Session III Session IV
 Summer Session I Session II Session III Session IV

Number of weeks:

Based on your selected starting date, please indicate the desired program lengths in weeks.

Please note that there is a minimum of 3-weeks for this program.

PLEASE SELECT YOUR LEVEL OF ITALIAN LANGUAGE:

(All non beginning students will take a placement test during orientation)

This program requires a minimum of 3 weeks of Italian language. Some fields/placements may have particular language level requirements. Please indicate below your language level:

How many college semesters, or equivalent, of Italian language have you completed?

- Beginning
 Intermediate I (prerequisite: 1 semester of Italian language) Intermediate II (prerequisites: 2 semesters of Italian language)
 Intermediate III (prerequisites: 3 semesters of Italian language) Advanced (prerequisites: 4 semesters of Italian language)

CAREER FIELDS

Please select 3 career fields. Please contact the Admissions Office for information regarding placements available during the desired period of study.

Please note that the institution strives to place candidates in their first selected field, however depending on availability and external organizations, the institution reserves the right to place according to the second or third choices.

- 1**
2
3

APPLICATION PROCEDURES AND REQUIREMENTS

1 Complete all steps of the application form.

2 Include the following materials with your application:

- Required documentation stated in STEP 1 (Official transcript or record of previous courses taken, CV, or statement of prior experience if applying for intermediate or advanced levels only).
- Cover Letter
- Portfolio with examples pertaining to your desired field where relevant (e.g. art, graphics, fashion, photography, design and visual communication positions)

3 An online phone conference will be scheduled with the candidate.

4 Acceptance into the program will be officially communicated by the Admissions Office.

STEP 3 PAYMENT, COSTS & PAYMENT POLICY

Please use the table below to calculate your program cost and complete your payment information

Tuition costs: Please note: 50% tuition / package deposit is required to confirm enrollment

TUITION COSTS					
	Under 5 credits	6-11 credits	12-29 credits	30+ credits	Graduate Studies
Tuition per credit	500 euro	450 euro	420 euro	210 euro	250 euro
NON-CREDIT PROGRAM COSTS All prices are per week					
	3-9 Weeks		10 + Weeks		
Italian Language	185 euro		150 euro		
Internship/ Experiential Learning and Housing* <small>Cannot be separated</small>	335 euro Single supplement 50 euro		285 euro Single supplement 50 euro		
ADMINISTRATIVE AND STUDENT FEES Non-refundable, mandatory fees for each session of registration					
Application Fee <small>One-time only</small>	120 euro	120 euro	220 euro	120 euro	120 euro
Student Services Fee	120 euro	120 euro	220 euro	220 euro	220 euro
Library Fee	25 euro	25 euro	40 euro	40 euro	40 euro
Payment Processing Fee <small>Each payment transaction</small>	50 euro	50 euro	100 euro	100 euro	50 euro
Student Kit <small>One time fee for career programs only</small>	N/A	N/A	600 euro	600 euro	N/A
Late Registration Fee	300 euro	300 euro	1,000 euro	1,000 euro	1,000 euro
Late Payment Fee	15 euro	15 euro	15 euro	15 euro	15 euro
HOUSING COSTS / FIELD LEARNING (optional) Apartment stay: All prices are per week and include five meal units per week (Semester 16 weeks) Family stay: All prices are per week and include 4 breakfasts and four dinners Monday through Thursday Field Learning program: breakfast and one meal per day for 1 and 3-week Field Learning program PLEASE SEE PAGE 10 TO SEE HOW TO CALCULATE HOUSING AND FIELD LEARNING RESIDENCY COSTS					
	1-4 Weeks	5-9 Weeks	10 + Weeks		
Apartment Stay	240 euro	220 euro	200 euro		
Family Stay/Field Learning	360 euro	330 euro	290 euro		
Single Supplement	50 euro	50 euro	50 euro		
OPTIONAL SERVICES					
Airport Pick-up	<input type="checkbox"/> Florence - 60 euro Available on the designated session check-in day only				
Additional Meal Plan Units	<input type="checkbox"/> 15 Units - 52 euro <input type="checkbox"/> 35 Units - 121 euro <input type="checkbox"/> 75 Units - 258 euro <input type="checkbox"/> 90 Units - 310 euro				
Extra Copy of Transcript	20 euro	20 euro	20 euro	20 euro	20 euro
Duplicate Diploma /Certificate	20 euro	20 euro	20 euro	20 euro	20 euro
Duplicate Bill/Duplicate letters of enrollment	5 euro	5 euro	5 euro	5 euro	5 euro

SUMMARY

Please calculate using the above chart your tuition, housing (if applicable), and any additional fees:

Total: 50% due at time of enrollment: Balance due one week prior to the start of term (arrival date):

Payment Methods

By Credit Card: Please contact admissions@fua.it

By Direct Bank Transfer Account name: Florence University of the Arts Account number: 19777C00

Bank: CR di Firenze - ag.sede - Via Bufalini 4 50122 Firenze - ABI 06160 CAB 02800 - Cod IBAN IT54F0616002800000019777C00 - BIC-SWIFT: CRFIIT3F

Reason for the payment (please indicate name of student, session and payment reason eg. housing, tuition):

By check

Please make checks payable to Florence University of the Arts- Express Mail to: Florence University of the Arts, Corso Tintori, 19 50122 Florence, Italy

STEP 4 OTHER INFORMATION AND SIGNATURES

Please carefully read the information and policies below and sign to accept the terms and conditions

LETTER OF ENROLLMENT, VISA, AND “PERMESSO DI SOGGIORNO”

As soon as we receive your deposit (50% of the total) we will issue a letter of enrollment. The letter of enrollment should be used to obtain a Student Visa at your nearest Italian Consulate or Embassy. Visa requirements depend on student nationality and the period of study. The student is held responsible for obtaining the study visa. If a visa must be requested, a copy of all documents presented at the Consulate must be brought to Florence. Once in Florence, those documents will be utilized to request a “Permesso di Soggiorno” (permit of stay) from the Immigration Office. Some shorter stays will only require a “Dichiarazione di Presenza” instead of the permesso di soggiorno. In this case, only a passport is necessary. The FUA staff will assist with both requests upon arrival in Florence. Important! The Immigration Office in Florence typically doesn't allow students to extend their stay without returning home. If you wish to extend your enrollment after arrival you will need to return home and start the Visa process again. Tuition is due in full before the start date of your chosen program. For students enrolling in a 2 or 4 year program, balance is due before the end date of the first/third year of study.

CANCELLATION POLICY

For all programs tuition/entire program cost liability is based on the date on which a formal written cancellation request is received by FUA. If a cancellation notice is received:

- Within 30 days prior to the term start date*, the student will be liable for 30% of tuition/entire program cost.
- Within a period of 30 days to one (1) week prior to the term start date*, the student will be liable for 50% of tuition/entire program cost.
- Within one (1) week prior to the term start date* the students will be liable for 100% of tuition/entire program cost. Under no circumstances will a refund be made. Failure to attend does not constitute official cancellation.

*A term starts on the arrival date as indicated in the FUA Academic Calendar (please see last page of application form).

No refund will be made under any circumstances until the official enrollment letter has been returned to FUA.

A student who enrolls for more than one semester and who wishes to withdraw before completing the entire duration they applied for will NOT receive a refund of any kind.

INSURANCE

All students must be covered by international health insurance for the duration of their stay in Italy. Non - European citizens will automatically receive HTH worldwide health insurance, the most comprehensive study abroad insurance available. This makes excellent health care available to students while they are in Italy as well as a 24 hour assistance call center for emergencies or questions. For more information go to: www.hthstudents.com or www.hthparents.com. Students are requested to inform the admissions office if they already have an international insurance policy.

European citizens are responsible for ensuring that they have adequate health insurance coverage for the duration of their stay

WAIVER

Program involves studying at FUA institution in Italy and may include living with a host family or in an apartment in the host city. Group excursions and social/cultural activities are routinely offered to participants. Some trips will be overnight and most will involve transportation on a bus and/or train. The Undersigned fully understands that there are certain dangers, hazards, and risks inherent in international travel, the group excursions, and in the activities included in the FUA program and have signed this document in full recognition and appreciation of the dangers of these activities, which dangers include, but are not limited to, physical injuries (minimal, serious, catastrophic) and/or property loss or damage. The Undersigned expressly acknowledges that the participant is not required to participate in this FUA program, but chooses to do so. The Undersigned therefore agrees to assume and take on all responsibilities in any activities associated with the FUA institution's program in Italy. In consideration of, and in return for, the service, facilities and other assistance provided to participants by the FUA institution, we, along with any of our assignees, heirs, distributees, guardians, and legal representatives release FUA and its Italian institutions from any and all liability, claims and actions that may arise from injury, harm or death to the Undersigned and from loss or damage to the Undersigned's property in connection with these activities. The Undersigned understands that this release covers liability, claims and actions caused entirely or in part by any acts or failure to act by the FUA institution and/or FUA office, including but not limited to negligence, mistake, or failure to supervise by the FUA institution or any of their employees, agents, or contractors.

CONDUCT/ BEHAVIOR RELEASE

I understand that as a student attending an FUA program, I represent my home institution and country and will behave as an ambassador for this institution and country. Therefore, all policies governing behavior as printed in my home institution's Student Code of Conduct apply to me during my participation in the FUA program, in addition to the Student Code of Conduct for my chosen FUA program. I understand that information regarding any behavior found disruptive or offensive to the FUA program will be released to my home institution's study abroad office. I understand that FUA must take steps to ensure that no offensive, disruptive or potentially dangerous conduct occurs. Accordingly, FUA reserves the right to dismiss a student from the program on the basis of any observed conduct or behavior which causes concern for the safety and well-being of students or others.

The Director and/or Associate Director of FUA shall have the authority to make the final decision on a participant's dismissal from the program. Misconduct includes actions that violate school regulations or Italian law, or in the judgment of the school and/or FUA officials, jeopardize the welfare of that student, other individuals or the program. It is understood that no refund of tuition, fees or rent will be given if a student is dismissed from the program. Such actions include, but are not limited to, the following: Excessive unauthorized absence from class and/or other organized program activities - The use of threats or physical violence - Violation of Italian laws - Violation of the school or housing regulations - Damage to or destruction of school, residence, or student property - Alcohol or substance abuse - Reckless or dangerous behavior.

TRANSCRIPT RELEASE

Transcripts are released approximately 8 weeks after a term ends. FUA reserves the right to withhold a transcript in the case of unpaid balances due, including balances due to FUA academic institutions, any FUA agent, contractor or program partner. Transcripts will be released once accounts are paid in full.

All students will be granted credits for the courses completed at FUA through the FUA University of Record, University of South Florida (USF). All students who submit the USF waiver will automatically receive two (2) USF transcripts upon completion of their courses and/or program.

TRANSCRIPT WAIVER

All students are required to submit, along with their Application Form, the USF Conduct Waiver (see last page of Application Form). Failure to submit this form will result in a student not being granted credits for their courses completed at FUA through the FUA University of Record, University of South Florida (USF). Career Program applicants will only receive a USF University of Record transcript for the 15 core credits required by their programs. For information on additional credit for Italian Language, Internships, and Seminar courses please consult STEP 2 of this Application Form.

PRIVACY POLICY

FUA is fully committed to respecting the privacy of all applicants and all visitors to its website. The information that you provide to FUA will only be used for the purpose of looking after your interest in the FUA program. Your personal information will be used by FUA in accordance with Italian law D. LGS.VO 196/03.

CERTIFICATIONS

1. I certify that I am in good academic standing at my home institution and that I meet its requirements and deadlines to be eligible to study abroad.

2. I certify that I have carefully considered each question and that my statements are true and complete to the best of my knowledge. I accept as binding any and all conditions that normally apply to admission to FUA.

All of the information provided here is correct and valid. I understand and hereby accept that any falsification or untrue statements are subject to prosecution by Italian law.

I agree that by signing this application form I will abide the GENERAL RULES, ACADEMIC RULES, and ALL FUA POLICIES present on the website: www.fua.com

Signature of Applicant: Date:

I have read and agree with the above statements, including Program Waiver. I have carefully reviewed all the information that I am submitting.

Signature of Applicant: Date:

I understand that I am responsible for my course selection and that I must obtain pre-approval for transferable credits.

Signature of Applicant: Date:

I authorize the use of my personal information by FUA, which will treat it in accordance with Italian Law 196/03 on privacy.

Signature of Applicant: Date:

STEP 5 ACCOMMODATION

Please indicate your housing preference below

HOUSING INFORMATION

FUA's Housing Office is pleased to facilitate the housing arrangement process for students but you are welcome to make your own direct accommodation plans.

FUA does not own or lease apartments but works as a facilitator to assist students find accommodation only during their stay in Florence. The Housing Office's sole intention is to facilitate the students' study abroad experience. Students are not obliged to secure housing through FUA's Housing Office. Students choosing to secure housing independently must notify the FUA Admissions Office

The rental period begins one day before the program start date and ends one day after the last day of class. Check-in time is only from 9 am to 7 pm on check-in day. For any arrivals outside that time, you must contact the FUA housing coordinator prior to arrival. Check-out time must be no later than 10am on check-out day.

Please fill in and sign your Housing Request Form and send it to FUA Admissions Office by the application deadline. A Euro 200 security deposit authorization must be supplied on arrival in Florence. Students will be responsible for any damages to their apartment or its furnishings and will have all damage costs removed from their security deposit.

Please note: The Housing Office will complete assignments only for students who request housing within the designated deadline. Housing requests received after the application deadline will not be honored. In addition, the Housing Office reserves the right not to accept requests that are received when no more apartments are available. In this case, students will be notified and instructed to select another housing option. In the case of no further availability, the Housing Office will be available for further consultation. Apartments will be assigned on a first served basis according to availability. Depending on their request, students will be assigned to a single or shared bedroom in a furnished apartment that will be shared with other FUA students. If a student request cannot be honoured due to space limitations, the student will be assigned according to availability. Students will not be able to choose their apartment or change roommates. All roommate requests must be specified on the housing request form. Students will not be allowed to check into their apartments before the check-in date or to check out of their apartments after check-out date. The Housing Office makes every attempt at placing students according to any needs they might have. If you have a medical condition or disability that you would like to disclose to the Housing Office, and which requires specific attention, please let us know either via email or on your housing application form.

APARTMENT DESCRIPTION

The apartments are fully furnished and fully functional. The standard layout of the apartments consists of multiple bedrooms, multiple bathrooms (variable), kitchen, living/dining room space. The bedrooms range from single bedrooms for one occupant (limited supply) to triple bedrooms, with the occasional quad space. Shared bedrooms imply from 2 to 4 occupants. Pillows are included in the bedrooms. There will also be sufficient closet space to accommodate a reasonable amount of clothing and luggage. A very limited number have only one bedroom, and some have more than 3 bedrooms. In most shared apartments, students number 4-6. In limited supply, housing in residences can be arranged, dormitory style, and can house 14-16 students. In some cases, coeducational housing can be provided/arranged, however, prior to coeducational arrangements, permission must be granted by the school and/or students' parents/guardians. Students in any housing system will be sharing the apartment with other students, as there are no studio apartments available. Kitchens are all fully functional, with sufficient utensils, plates and glasses per number of occupants. Also included are refrigerators, ovens, stoves, basic cookware. Towels are not supplied.

Although apartments are of the same standard and have similar facilities, no two apartments are alike. They are not all located in the same building, but are all within walking distance to FUA or the nearest bus route.

HOMESTAY DESCRIPTION AND INFORMATION

Bed linens are provided. Adequate clothing and luggage storage space will be provided. We recommend that students bring their own set of towels with them, although they have been provided in the past. Hosts don't always live in the direct center of town, although are always located near a public transportation option. Bus rides will be 10-20 minutes to reach school. Accommodation is half board (breakfast and dinner, Monday to Thursday). For further information on this type of accommodation please contact the Admissions Office.

PICK-UP SERVICE

Students not traveling on a group flight may request pick up service (from Florence) available at an extra charge.

Please note: You must notify FUA of your arrival date and time at least two weeks prior to arrival.

MEAL PLAN UNIT INFORMATION

5 meal plan units per week are included in the housing package (80 units per semester, 15 units for 3 week sessions and 30 Units for 6 weeks Summer session). What can you buy with your meal plan units? Any dessert: one (1) unit each while first, second/main courses range from two(2) to three (3) units each (these are just examples and are subject to variation). A meal includes, for unit holders (when using two or more units) complementary Bread, Mineral Water (1lt) and coffee/cappuccino/tea. Any addition will require extra charge. Meal Plan Units can be used at GANZO, located at Via de' Macci 85/r, creative learning lab and the school restaurant of Apicius, and at Fedora, creative learning lab and pastry shop of Apicius located at Via Guelfa 116/B.

HOW TO CALCULATE HOUSING AND FIELD LEARNING RESIDENCY COSTS:

Semesters

- Fall/spring semester apartment stay: +10w apartment cost X 16w. Check-in and orientation take place the week prior to class, includes 80 meal plan units.
- Fall/spring semester family stay: +10w family stay cost X 16 w. Check-in and orientation take place the week prior to class.
- Pre-semester 1w FL course + fall/spring semester apartment stay: [1-4w FL residency cost X 1w] + [+10w apartment cost X 15w]
- Pre-semester 1w FL course + fall/spring semester family stay: +10 family/FL cost x 16w. Same cost category for both.

Quarters/Short Sessions

- Cost per week in apartment or family stay X number of session weeks. Summer sessions 3-6-9-12 weeks of length, fall/spring 3-4-7-8-11-12 weeks of length due to 1-week intersessions between 3-week short sessions.
- Pre-session 1/3w FL course + short session apartment stay: [1-4w FL residency cost X one or 3w] + [apartment cost per week X number of weeks]
- Pre-session 1/3w FL course + short session family stay: [[FL weeks + Florence weeks] X corresponding family/FL cost]. Same cost category for both.

Career Programs

- For a single level of housing for Career Programs, please see Quarters/Short Sessions above.
- Standard housing for 1 or 2 year career programs follows the duration of levels composed of Sessions I-II-III per academic season: 11 weeks in the fall/spring (includes Intersession Weeks between Sessions I-II and II-III) and 9 weeks in the summer (no Intersession Weeks). Multiply the total number of weeks by the +10w cost.
 - Example: 1-year fall & spring, 22w X +10w cost; 1-year spring & summer or summer & fall, [[11w for fall or spring + 9w for summer] X +10w cost).
- Master in Italian Cuisine: This program has a duration of 34 weeks (Fall Semester, January Intersession, Spring Intersession Week 1, Spring Semester). Multiply by the +10w cost. Please note: housing is not covered during the winter break between the end of the fall semester and the January Intersession.
- International Master in Baking and Pastry: This program has a duration of 15 weeks (Fall Semester). Multiply by the +10w cost.
- Career Students may add a 1-week Field Learning Cultural Introduction to Italy program prior to the start of the academic season. In addition to the 3 credits to be added to the overall tuition cost, 1 week of Field Learning Residency from the 1-4w range must be added to the housing cost.
- Please note: For any additional sessions (i.e. January Intersession or Session IV) add the extra weeks to the total number of weeks before multiplying by the +10w cost.

HOUSING REQUEST FORM

Please fill out the following form and mail, e-mail, or fax it with your program application by the application deadline for your term. WE REMIND YOU THAT NO HOUSING ASSIGNMENT WILL BE MADE UNTIL THIS FORM HAS BEEN FULLY COMPLETED, SIGNED, AND RETURNED TO FUA. Housing payment must be completed before students can be informed of their assignments. All students must complete and sign this form whether they are securing housing through FUA or are making independent housing arrangements. Students making their own housing arrangements should mark that option and sign at the bottom.

Student's full name: Gender: E-mail:
Phone: Date of birth (MM/DD/YY): Nationality:
Permanent home address

HOUSING SELECTION:

Student Apartment through FUA

Independent Housing Arrangements. In selecting the independent housing option and signing at the bottom of this page, I accept full responsibility for securing my housing in Italy. (NOT AVAILABLE FOR STUDENTS SELECTING NON-CREDIT EXPERIENTIAL LEARNING/INTERNSHIP PROGRAMS)

Homestay

If you ARE requesting a student apartment, please complete the following:

Single bedroom (available at extra cost) **Multiple bedroom**

If you are applying for more than one session, please note that your accommodation will be secured only for the first session of enrolment.

If you wish to secure housing for the following sessions please contact admissions@fua.it before the application deadline of your second session.

If you wish to be housed with a specific person(s), please list his/her name(s) here. Please note that requests for roommates must be mutual in order to be accommodated.

.....

I UNDERSTAND THAT:

1. Housing check-in time is 9 am to 7 pm on check-in day
2. I must leave the assigned apartment no later than 10 am on check-out day.
3. I must leave the assigned apartment in good condition.
4. For damages to the apartment, I will be charged.
5. Fua reserves the right to expel from the assigned apartment any student whose behavior does not conform with civilized standards of behavior.
6. Fua reserves the right to withhold transcripts of students who have any type of outstanding debts.

I agree to abide by the regulations of FUA.

I authorize the use of my personal information by FUA, which will treat it in accordance with Italian Law 196/03 on privacy.

I agree to abide by the FUA housing policy regarding healthy and safety, guests, administration, community standards and maintenance as outlined in the housing agreement: http://studentlifeflorence.it/resources/FUA_Italy_Housing_Policy.pdf

Student's signature: Date:

CANCELLATION AND REFUND POLICY

The housing cost is only refundable up to 30 days before the program start date.

Upon arrival in Italy, no refund will be made for any reason whatsoever in case the student decides to cancel, change or vacate the assigned apartment.

STEP 6 TRANSCRIPT REQUEST FORM

All students will receive an FUA transcript for credits successfully completed. Should you also require a transcript from the University of South Florida, our School of Record, please sign the waiver on the following page

The University of South Florida is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and holds the Carnegie Classification of a Research Very High institution. Located in Tampa Florida, it is one of the largest public universities in the USA, and among the top 50 universities, public or private, for federal research expenditures. USF places particular emphasis on its international engagements and has partnered with the Fua Florence Association for International Education (Florence University of the Arts), to serve as its School of Record (SoR).

FUA students have the option of obtaining a USF transcript at the end of their course of study. USF considers FUA courses to be, in every respect, the equivalent of a USF course. However, since USF recognizes that students are enrolled in FUA courses, the credit is shown as "transfer" rather than "system/institutional" credit on the USF transcript. The original FUA course is included on the transcript, followed by the USF equivalent. This most accurately represents the connection between the FUA course and the USF equivalent.

The USF transcript is not included in the Graduate Certificate in International Education. If you like to add this, please inquire.

Please indicate if you require a USF Transcript:

Yes **No**

If yes, please complete and sign the University of South Florida Student Conduct Waiver on the following page.

If the form is not completed you will not receive a USF transcript.



University of South Florida Student Conduct Information Questions

If your records have been expunged pursuant to applicable law, you are not required to answer yes to these questions. If you are unsure whether you should answer yes to either question, we strongly suggest that you answer yes and fully disclose all incidents. By doing so, you can avoid any risk of disciplinary action or revocation of an offer of admission.

1. Yes _____ No _____ Are you currently, or have you ever been, charged with or subject to disciplinary action for scholastic (such as plagiarism or cheating) or any other type of behavioral misconduct at any educational institution? You do not need to disclose academic dismissal, suspension, or probation for poor grades.

2. Yes _____ No _____ Have you ever been charged with a violation of the law, misdemeanor and/or felony (even if adjudication was withheld) which resulted in, or, if still pending could result in, probation, community service, restitution, a jail sentence or the revocation or suspension of your driver's license (you are not required to include traffic violations which only resulted in a fine)?

If you responded yes to one or both of the previous questions:

In order to continue processing your application we will need additional information. Please provide copies of official, signed court/university documents explaining the proceedings and final disposition that are relevant to the incident(s) in question. Please attach legible copies of the following:

1. Original charges, 2. Sanctions, 3. Final disposition.

Name: _____

Signature: _____

Date: _____

2018|19 SEMESTERS

Classes are held weekly in the fall/spring semesters, courses can also be combined from the fall/spring short sessions. During the summer semester, classes are held daily and/or Tues-Wed-Thurs depending on the combination of summer short sessions. Please check the schedule of classes for courses that include a mandatory weekend Field Learning activity.

Fall Semester 2018

Cultural Introduction to Italy pre-semester Field Learning program - optional

Sunday Aug 26 Students arrive (Rome, by 5pm)

Monday Aug 27 Orientation

Monday Aug 27 to Sunday Sept 2 Cultural Introduction to Italy

Sunday Sept 2 Students arrive in Florence (by 2pm)

Monday Sept 3 Classes start in Florence

Wednesday Aug 29 Students arrive

Thursday Aug 30 Orientation

Friday Aug 31 Orientation

Monday Sept 3 Classes start

Monday Oct 15 to Friday Oct 19 Midterm Exam Week

Monday Oct 22 to Friday Oct 26 Fall Break (Study

Abroad only)/Optional Seminars/

TuttoToscana Program NYC week

Monday Oct 29 Classes resume

Monday Dec 10 to Wednesday Dec 12 Final Exam Week

Wednesday Dec 12 Classes end

Thursday Dec 13 Housing check-out (by 10AM)

Spring Semester 2019

Cultural Introduction to Italy pre-semester Field Learning program - optional

Sunday Jan 20 Students arrive (Rome, by 5pm)

Monday Jan 21 Orientation

Monday Jan 21 to Sunday Jan 27 Cultural Introduction to Italy

Sunday Jan 27 Students arrive in Florence (by 2pm)

Monday Jan 28 Classes start in Florence

Wednesday Jan 23 Students arrive

Thursday Jan 24 Orientation

Friday Jan 25 Orientation

Monday Jan 28 Classes start

Monday Mar 11 to Friday Mar 15 Midterm Exam Week

Monday Mar 18 to Friday Mar 22 Spring Break

(Study Abroad only)/Optional Seminars

Monday Mar 25 Classes resume

Monday May 6 to Wednesday May 8 Final Exam

Week

Wednesday May 8 Classes end

Thursday May 9 Housing check-out (by 10AM)

12-Week Summer Semester 2019

Cultural Introduction to Italy pre-semester Field Learning program - optional

Sunday May 5 Students arrive (Rome, by 5pm)

Monday May 6 Orientation

Monday May 6 to Sunday May 12

Cultural Introduction to Italy

Sunday May 12 Students arrive in Florence (by 2pm)

Monday May 13 Orientation in Florence

Sunday May 12 Students arrive

Monday May 13 Orientation/Final Registration

Tuesday May 14 Classes start

Thursday Aug 1 Classes end

Friday Aug 2 Housing check-out (by 10AM)

2018-2019 SHORT SESSIONS & QUARTERS

Please note: Any three consecutive 3-week sessions may be combined into a quarter session. Some courses may include mandatory experiential learning projects during Intersession Weeks that students are required to attend.

Fall 2018 3-Week Sessions

Classes are held Monday through Friday

Please check the schedule of classes for courses that include a mandatory weekend Field Learning activity.

August Intersession

Sunday August 5 Students arrive

Monday August 6 Orientation/Final Registration

Tuesday August 7 Classes Start

Thursday August 23 Classes end

Friday August 24 Housing check-out (by 10:00AM)

Intersession Week I: Monday August 27 to Friday August 31 / Cultural Introduction to Italy Week (Sunday Aug 26 to Sunday Sept 2)

Session I

Sunday Sept 2 Students arrive

Monday Sept 3 Orientation/Final Registration

Tuesday Sept 4 Classes start

Thursday Sept 20 Classes end

Friday Sept 21 Housing check-out (by 10AM)

Intersession Week II EL: Monday Sept 24 to Friday Sept 28

Session II

Sunday Sept 30 Students arrive

Monday Oct 1 Orientation/Final Registration

Tuesday Oct 2 Classes start

Thursday Oct 18 Classes end

Friday Oct 19 Housing check-out (by 10AM)

Intersession Week III EL/Optional Seminars/TuttoToscana Program NYC week: Monday Oct 22 to Friday Oct 26

Session III

Sunday Oct 28 Students Arrive

Monday Oct 29 Orientation/Final Registration

Tuesday Oct 30 Classes start

Thursday Nov 15 Classes end

Friday Nov 16 Housing check-out (by 10AM)

Intersession Week IV EL: Monday Nov 19 to Friday Nov 23

Session IV

Sunday Nov 25 Students Arrive

Monday Nov 26 Orientation/Final Registration

Tuesday Nov 27 Classes start

Wednesday Dec 12 Classes end

Thursday Dec 13 Housing check-out (by 10AM)

Spring 2019 3-Week Sessions

Classes are held Monday through Friday

Please check the schedule of classes for courses that include a mandatory weekend Field Learning activity.

January Intersession

Thursday Jan 3 Students arrive

Friday Jan 4 Orientation/Final Registration

Monday Jan 7 Classes start

Friday Jan 18 Classes end

Saturday Jan 19 Housing check-out (by 10AM)

Intersession Week I EL: Monday Jan 21 to Friday Jan 25 / Cultural Introduction to Italy Week (Sunday Jan 20 to Sunday Jan 27)

Session I

Sunday Jan 27 Students arrive

Monday Jan 28 Orientation/Final Registration

Tuesday Jan 29 Classes start

Thursday Feb 14 Classes end

Friday Feb 15 Housing check-out (by 10AM)

Intersession Week II EL: Monday Feb 18 to Friday Feb 22

Session II

Sunday Feb 24 Students arrive

Monday Feb 25 Orientation/Final Registration

Tuesday Feb 26 Classes start

Thursday Mar 14 Classes end

Friday Mar 15 Housing check-out (by 10AM)

Intersession Week III EL/Optional Seminars: Monday Mar 18 to Friday Mar 22

Session III

Sunday Mar 24 Students arrive

Monday Mar 25 Orientation/Final Registration

Tuesday Mar 26 Classes start

Thursday Apr 11 Classes end

Friday Apr 12 Housing check-out (by 10AM)

Intersession Week IV EL: Monday Apr 15 to Friday Apr 19

Session IV

Sunday Apr 21 Students arrive

Monday Apr 22 Orientation/Final Registration

Tuesday Apr 23 Classes start

Wednesday May 8 Classes end

Thursday May 9 Housing check-out (by 10AM)

SUMMER 2019 SHORT PROGRAM SESSIONS

(1, 3, 4, 6 Weeks)

3-Week Sessions

Classes are held Monday through Friday
Please check the schedule of classes for courses that include a mandatory weekend Field Learning activity.

Session I

Sunday May 12 Students arrive
Monday May 13 Orientation/Final Registration
Tuesday May 14 Classes start
Thursday May 30 Classes end
Friday May 31 Housing check-out (by 10AM)

Session II

Sunday June 2 Students arrive
Monday June 3 Orientation/Final Registration
Tuesday June 4 Classes start
Thursday June 20 Classes end
Friday June 21 Housing check-out (by 10AM)

Session III

Sunday June 23 Students arrive
Monday June 24 Orientation/Final Registration
Tuesday June 25 Classes start
Thursday July 11 Classes end
Friday July 12 Housing check-out (by 10AM)

Session IV

Sunday July 14 Students arrive
Monday July 15 Orientation/Final Registration
Tuesday July 16 Classes start
Thursday Aug 1 Classes end
Friday Aug 2 Housing check-out (by 10AM)

4-Week Sessions

Classes are held Monday through Friday
Please check the schedule of classes for courses that include a mandatory weekend Field Learning activity.

Session V

Sunday May 5 Students arrive (Rome, by 5pm)
Monday May 6 Orientation/Final Registration
Monday May 6 to Sunday May 12 Cultural Introduction to Italy
Sunday May 12 Students arrive in Florence (by 2pm)
Monday May 13 Orientation/Final Registration
Tuesday May 14 Classes start
Thursday May 30 Classes end
Friday May 31 Housing check-out (by 10AM)

Session VI

Sunday May 26 Students arrive (Rome, by 5pm / Florence by 5pm for Farm to Table)
Monday May 27 Orientation/Final Registration
Monday May 27 to Sunday June 2 Cultural Introduction to Italy / or Farm to Table
Sunday June 2 Students arrive in Florence (by 2pm)
Monday June 3 Orientation/Final Registration
Tuesday June 4 Classes start
Thursday June 20 Classes end
Friday June 21 Housing check-out (by 10AM)

Session VII

Sunday June 16 Students arrive (Rome, by 5pm / Florence by 5pm for Italian Family)
Monday June 17 Orientation/Final Registration
Monday June 17 to Sunday June 23 Cultural Introduction to Italy / or Italian Family
Sunday June 23 Students arrive in Florence (by 2pm)
Monday June 24 Orientation/Final Registration
Tuesday June 25 Classes start
Thursday July 11 Classes end
Friday July 12 Housing check-out (by 10AM)

Session VIII

Sunday July 7 Students arrive (Rome, by 5pm)
Monday July 8 Orientation/Final Registration
Monday July 8 to Sunday July 14 Cultural Introduction to Italy
Sunday July 14 Students arrive in Florence (by 2pm)
Monday July 15 Orientation/Final Registration
Tuesday July 16 Classes start
Thursday Aug 1 Classes end
Friday Aug 2 Housing check-out (by 10AM)

6-Week Sessions

Classes are held Mon through Thurs. A select number of experiential learning courses will maintain the Tues-Wed-Thurs scheduling for lab-related activities.

Note: Students can also select classes from 3-week schedule (Monday through Friday). Please check the schedule of classes for courses that include a mandatory weekend Field Learning activity.

Session A

Sunday May 12 Students arrive
Monday May 13 Orientation/Final Registration
Tuesday May 14 Classes start
Thursday June 20 Classes end
Friday June 21 Housing check-out (by 10AM)

Session B

Sunday June 23 Students arrive
Monday June 24 Orientation/Final Registration
Tuesday June 25 Classes start
Thursday Aug 1 Classes end
Friday Aug 2 Housing check-out (by 10AM)

1-Week Sessions

Classes are held from Sunday to Sunday

Session C

Sunday May 5 Students arrive (Rome, by 5pm)
Monday May 6 Orientation
Monday May 6 to Sunday May 12 Cultural Introduction to Italy
Sunday May 12 Classes end (Florence, by 2pm)

Session D

Sunday May 26 Students arrive (Rome, by 5pm / Florence by 5pm for Farm to Table)
Monday May 27 Orientation
Monday May 27 to Sunday June 2 Cultural Introduction to Italy / or Farm to Table
Sunday June 2 Classes end (Florence, by 2pm)

Session E

Sunday June 16 Students arrive (Rome, by 5pm / Florence by 5pm for Italian Family)
Monday June 17 Orientation
Monday June 17 to Sunday June 23 Cultural Introduction to Italy / or Italian Family
Sunday June 23 Classes end (Florence, by 2pm)

Session F

Sunday July 7 Students arrive (Rome, by 5pm)
Monday July 8 Orientation
Monday July 8 to Sunday July 14 Cultural Introduction to Italy
Sunday July 14 Classes end (Florence, by 2pm)

CAREER PROGRAMS 2018-2019

Please note: Mandatory field learning activities may take place on Fri, Sat, or Sun according to course requirements. Please check schedule for details.

Fall 2018

Classes are held Monday through Friday

August Intersession - Optional (Italian Language)

Sunday August 5 Students arrive
Monday August 6 Orientation
Tuesday August 7 Classes Start
Thursday August 23 Classes end

Optional Intersession Week I: Monday August 27 to Friday August 31 / Cultural Introduction to Italy Week (Sunday Aug 26 to Sunday Sept 2)

Session I

Monday Sept 3 and Saturday Sept 8 Food Safety and Sanitation seminar (HACCP), mandatory for level I CA/BP/HM/WSE

Sunday Sept 2 Students arrive
Monday Sept 3 Orientation
Tuesday Sept 4 Classes start
Thursday Sept 20 Classes end

Mandatory: Students are required to attend their EL projects/shifts on Friday September 21

Intersession Week II: Monday Sept 24 to Friday Sept 28

Mandatory: students are required to attend their EL projects/shifts during Intersession Week II

Session II

Tuesday Oct 2 Classes start

Thursday Oct 18 Classes end

Mandatory: Students are required to attend their EL projects/shifts on Monday Oct 1 and Friday Oct 19

Intersession Week III EL/Optional Seminars/TuttoToscana Program

NYC week: Monday Oct 22 to Friday Oct 26

Mandatory: students are required to attend their EL projects/shifts during Intersession Week III

Session III

Tuesday Oct 30 Classes start

Thursday Nov 15 Classes end

Mandatory: students are required to attend their EL projects/shifts on Monday Oct 29 and Thursday Nov 1

Friday Nov 16 Graduation

Saturday Nov 17 Housing check-out

Intersession Week IV EL: Monday Nov 19 to Friday Nov 23 (Optional Internship/EL Programs)

Session IV

- Optional (Italian Language/Internship/EL Programs)

Tuesday Nov 27 - Classes start

Wednesday Dec 12 - Classes end

Thursday Dec 13 - Housing check-out (by 10AM)

Mandatory: Continuing career students are required to attend their EL projects/shifts on Monday Nov 26.

Spring 2019

Classes are held Monday through Friday

January Intersession - Optional (Italian Language/Internship/EL Programs)

Thursday Jan 3 Students arrive

Friday Jan 4 Orientation

Monday Jan 7 Classes start

Friday Jan 18 Classes end

Intersession Week I EL (Optional Internship/EL Programs): Monday Jan 21 to Friday Jan 25 / Cultural Introduction to Italy Week (Sunday Jan 20 to Sunday Jan 27)

Session I

Mandatory for Level I CA/BP/HM/WSE students: Monday Jan 28 and Saturday Feb 2 Food Safety and Sanitation seminar (HACCP)

Sunday Jan 27 Students arrive

Monday Jan 28 Orientation

Tuesday Jan 29 Classes start

Thursday Feb 14 Classes end

Mandatory: Students are required to attend their EL projects/shifts on Friday Feb 15.

Intersession Week II EL: Monday Feb 18 to Friday Feb 22

Mandatory: Students are required to attend their EL projects/shifts during Intersession week II.

Session II

Tuesday Feb 26 Classes start

Thursday Mar 14 Classes end

Mandatory: Students are required to attend their EL projects/shifts on Monday Feb 25 and Friday Mar 15.

Intersession Week III EL/Optional Seminars: Monday Mar 18 to Friday Mar 22

Mandatory: Students are required to attend their EL projects/shifts during Intersession week III.

Session III

Tuesday Mar 26 Classes start

Thursday Apr 11 Classes end

Mandatory: Students are required to attend their EL projects/shifts on Monday Mar 25 and Friday April 12

Friday Apr 12 Graduation

Saturday Apr 13 Housing check-out

Intersession Week IV/EL (Optional Internship/EL Programs): Monday Apr 15 to Friday Apr 19

Session IV - Optional (Italian Language/Internship/EL Programs can be extended for the

entire duration of the Summer Sessions)

Tuesday Apr 23 - Classes start

Wednesday May 8 Classes end

Thursday May 9 Housing check-out (by 10AM)

Mandatory: Continuing career students are required to attend their EL projects/shifts on Monday April 22 and Thursday April 25.

Summer 2019

3-week session classes are held Monday through Friday

Session I

Mandatory for Level I CA students: Monday May 13 and Saturday May 18 Food Safety and Sanitation seminar (HACCP)

Sunday May 12 Students arrive

Monday May 13 Orientation

Tuesday May 14 Classes start

Thursday May 30 Classes end

Mandatory: Students are required to attend their EL projects/shifts on Friday May 31.

Session II

Tuesday June 4 Classes start

Thursday June 20 Classes end

Mandatory: Students are required to attend their EL projects/shifts on Monday June 3 and Friday June 21.

Session III

Tuesday June 25 Classes start

Thursday July 11 Classes end

Mandatory: Students are required to attend their EL projects/shifts on Monday June 24.

Friday July 12 Graduation

Saturday July 13

Housing check-out

Session IV - Optional (Italian Language/Internship/EL Programs)

Tuesday July 16 Classes start

Thursday Aug 1 Classes end

Friday Aug 2 Housing check-out

Mandatory: Continuing career students are required to attend their EL projects/shifts on Monday July 15.

MASTER IN ITALIAN CUISINE 2018-2019

1 YEAR / 2 SEMESTERS

Classes are held Monday through Friday

August 2018 Intersession - Optional (Italian Language)

Sunday August 5 Students arrive

Monday August 6 Orientation

Tuesday August 7 Classes Start

Thursday August 23 Classes end

Optional Intersession Week I: Monday August 27 to Friday August 31 / Cultural Introduction to Italy Week (Sunday Aug 26 to Sunday Sept 2)

Fall Semester 2018

Mandatory: Monday Sept 3 and Saturday Sept 8 Food Safety and Sanitation seminar (HACCP)

Sunday Sept 2 Students arrive

Monday Sept 3 Orientation

Tuesday Sept 4 Classes start

Wednesday Dec 12 Classes end

Thursday Dec 13 Housing check-out (by 10AM)

Spring Semester 2019

Thursday Jan 3 Students arrive

Friday Jan 4 Orientation

Monday Jan 7 Classes start

Wednesday May 8 Classes end

Thursday May 9 Graduation

Friday May 10 Housing check-out

MASTER IN INTERNATIONAL BAKING AND PASTRY 2018

1 SEMESTER

Classes are held Monday through Friday

August Intersession 2018 - Optional (Italian Language)

Sunday August 5 Students arrive

Monday August 6 Orientation

Tuesday August 7 Classes Start

Thursday August 23 Classes end

Optional Intersession Week I: Monday August 27 to Friday August 31 / Cultural Introduction to Italy Week (Sunday Aug 26 to Sunday Sept 2)

Fall Semester 2018

Mandatory: Monday Sept 3 and Saturday Sept 8 Food Safety and Sanitation seminar (HACCP)

Sunday Sept 2 Students arrive

Monday Sept 3 Orientation

Tuesday Sept 4 Classes start

Wednesday Dec 12 Classes end

Thursday Dec 13 Graduation

Friday Dec 14 Housing check-out

